

Transitional Kindergarten (TK) Assistant Teacher & Aftercare Support

Full-Time Faculty Position | Start Date: August 11, 2026

At The Presentation School, we believe the earliest years of education are both foundational and formative. We are seeking a warm, collaborative, and mission-aligned educator to join our Transitional Kindergarten program. This individual understands the importance of early childhood education and is passionate about helping create a joyful, developmentally appropriate classroom where young learners can thrive.

This is an opportunity to play a meaningful role in a child's first experience in a TK–8 independent school setting, helping build the foundation for confident, curious, and engaged learners.

About The Presentation School

The Presentation School is an independent TK–8 school located in Sonoma, California. As Sonoma's only independent school, we offer a mission-driven, student-centered program grounded in strong relationships, academic excellence, and whole-child development.

At TPS, we cultivate curious learners by blending academic excellence with personal growth. Our values of love, learning, and leadership guide us in nurturing empathetic students prepared to face the future with confidence and integrity.

Our community is warm, collaborative, and deeply committed to supporting each child's intellectual, social, and emotional growth.

Position Overview

Transitional Kindergarten at TPS is a thoughtfully designed bridge between preschool and elementary school. The program honors the developmental needs of young children while introducing the rhythms, relationships, and sense of belonging that define our TK–8 experience.

The TK Assistant Teacher partners closely with the Lead Teacher to help cultivate a classroom environment rooted in exploration, play, and discovery while guiding students in building early academic, social-emotional, and executive functioning skills. This role is an important part of helping students develop confidence, independence, and a love of learning from the very start of their school journey.

Additionally, this position would work closely with the Athletic Director to implement the daily Aftercare program, including staffing it every day until 5 pm. TPS Aftercare provides a safe, engaging, and relationship-centered environment for students in grades TK–8 at the end of the school day. Through a balance of outdoor play, creative activities, homework support, and community-building, the program extends the warmth and values of the TPS experience beyond the classroom.

What Success Looks Like in This Role

- A thoughtfully designed classroom where play-based learning serves as the foundation for growth, exploration, creativity, and hands-on discovery
- Children actively engaged through storytelling, art, movement, building, imaginative play, and outdoor exploration
- A classroom culture that nurtures curiosity, confidence, independence, and social-emotional growth
- Students developing early executive functioning skills and learning how to participate meaningfully in a classroom community
- Strong collaboration and communication between the Lead Teacher and Assistant Teacher to meet the needs of all learners
- Warm, consistent relationships with students and families that contribute to a connected classroom community

Key Responsibilities

Instruction & Classroom Environment

- Partner with the Lead Teacher in implementing a developmentally appropriate, play-based curriculum
- Help cultivate a structured, engaging environment that encourages exploration, creativity, and student voice
- Assist in maintaining classroom routines and management practices aligned with early childhood best practices
- Organize materials and contribute to learning experiences that encourage hands-on, inquiry-driven learning
- Participate in outdoor exploration, nature-based experiences, and experiential learning throughout the school day

Student Development

- Foster the social, emotional, and physical development of young learners through intentional instruction and guided play
- Reinforce foundational skills in early literacy, numeracy, and executive functioning
- Observe student growth and share insights collaboratively with the Lead Teacher
- Engage with students across a range of developmental readiness levels and learning needs

Family Communication

- Build warm, trusting relationships with families as partners in their child's early education
- Contribute to classroom communication through updates, conferences, and informal check-ins
- Help create a welcoming and connected classroom experience for families

Collaboration & Community Engagement

- Collaborate closely with the TK Lead Teacher, specialist teachers, and student support staff
- Contribute to a positive, inclusive, and mission-aligned school culture
- Participate fully in school life, including meetings, events, and professional development

Aftercare Support

- In partnership with the Athletic Director, help oversee and implement the school's aftercare program for students in grades TK–8, including providing daily on-site supervision and care from 3:30–5:00 p.m., facilitating activities, and offering homework support for elementary and middle school students as needed
- Communicate with families in a warm, professional, and timely manner regarding aftercare routines, student needs, and daily logistics
- Assist with enrichment and extended-day programming as needed, including helping prepare materials, facilitate activities, and foster positive student experiences
- Contribute to a positive, inclusive, and mission-aligned school culture

Who This Role Is Ideal For

- An educator who loves working with young children and understands their developmental needs
- Someone who thrives in a dynamic, relationship-driven environment
- A team-oriented educator who values both structure and play as essential to early learning
- A reflective educator committed to growth, collaboration, and continuous improvement
- A strong communicator who enjoys building meaningful relationships with students, families, and colleagues

Qualifications and Skills

- Associate's or Bachelor's degree preferred; candidates with relevant coursework, training, and/or demonstrated experience in early childhood education are encouraged to apply
- Experience working in a TK, preschool, or early elementary setting strongly preferred
- Background or coursework in early childhood education or child development preferred
- Strong understanding of play-based and developmentally appropriate teaching practices
- Excellent communication and organizational skills
- Warm, engaging presence with students and families
- Collaborative spirit, flexibility, and a growth mindset
- Comfort with integrating technology as a tool for communication and instruction

Requirements

- Cleared background check
- TB test clearance
- First Aid/CPR certification (or willingness to obtain)

Schedule and Compensation

- Full-time, salaried, non-exempt, in-person position
- Faculty workday typically begins at 7:45 am, however this position would be 9:00 am - 5:00pm
- School located in Sonoma, CA (reliable commute required)
- Compensation: \$60,000 to \$64,000, based on experience and qualifications

Benefits

- Health, dental, and vision insurance
- FSA and HSA options
- Life insurance and long-term disability coverage
- 401(k) with employer matching
- Professional development support
- Supportive, collaborative faculty culture committed to growth and innovation

How to Apply

Please submit a cover letter and resume describing your interest in the position and relevant experience to our Academic Dean, Mrs. Alex Haley, at ahaley@presentationschool.com.

Please include "TK Assistant Teacher" in the subject line.

No phone calls, please.

Equal Opportunity Statement

The Presentation School is an Equal Opportunity Employer.

All qualified applicants will receive consideration for employment without regard to race, color, national origin, ancestry, sex, sexual orientation, gender, gender identity or expression, genetic information, age, physical disability, mental disability, medical condition, religion, marital status, military or veteran status, or any other legally protected basis.